

## **INFORMATION TO REMEMBER – PLEASE NOTE**

1. All donations must be in at Central Council on or before 21<sup>st</sup> December each year to be included in either the Sir William Yeo Shield or the Lady Woodward Cup.
2. Auxiliary affiliation fees (\$8.00 per member) together with audited financial statements and accounts must be at **Central Council on or before 31<sup>st</sup> March each year** to entitle the Auxiliary to participate in the **Annual Central Council Congress**.
3. Annual affiliation fees are due at Central Council by 31<sup>st</sup> March each year. Any member who is unfinancial at the 31<sup>st</sup> March in any year must rejoin the organisation. This procedure will be strictly followed. If this occurs, continuity of membership will be broken.
4. **ALL ENTRIES FOR THE LADY WOODWARD CUP MUST BE RECEIVED AT CENTRAL COUNCIL PRIOR TO 12 NOON ON 31ST MARCH in any year.**
5. **PLEASE NOTE THAT ALL DONATIONS ARE TO BE ITEMISED INDIVIDUALLY WHEN COMPILING FINANCIAL STATEMENTS AND/OR BALANCE SHEETS.**
6. When new members are enrolled by Auxiliaries, their names and joining dates must be forwarded to Central Council, together with an Auxiliary cheque for \$14.00. This amount equals \$8.00 for affiliation fee and \$6.00 (including GST) for the member's badge.
7. If a member joins in November of any year, the affiliation fee and membership paid also covers the year following. Details to be advised to Central Council by letter, with "Application for Membership form" and cheque for \$14.00 attached.

Cheques for these items are to be made payable to:

**"RSL Central Council of Women's Auxiliaries"**

**DO NOT INCLUDE THESE AMOUNTS WITH DONATIONS FOR THE WELFARE AND BENEVOLENT INSTITUTION**

**SEPARATE CHEQUES ARE REQUIRED FOR *each* DONATION**

**MOTIONS FOR THE ANNUAL CONGRESS OF RSL WOMEN'S AUXILIARIES**

**MUST BE RECEIVED BY OR BEFORE  
28<sup>th</sup> FEBRUARY EACH YEAR.**